

# ALPINGTON WITH YELVERTON PARISH COUNCIL

## Minutes of the Meeting

held on Monday 7 January 2019 at 7.30pm at Alpington Village Hall

**Present :** Jeremy McNulty (JMc)(Chairman), Kevin Gotts (KG) (Vice Chairman), David Whitehead (DW), John Lane (JL), Ivan Green (IG), Susan Stacey (SS), Louise Taylor (LT), Vic Thomson (District Councillor) and Mr Long.

This meeting was quorate.

- 1. Apologies of absence** were received and accepted from Emma Havers due to illness. SS took notes of meeting in her absence.
- 2. Declaration of Business and Pecuniary Interest** KG declared that his brother, Tony Gotts, had quoted for trimming the hedge in the Garrick Field.
- 3. Minutes of the meeting** held on 5 November 2018, amended in accordance with suggestions made previously by SS, were agreed and accepted.
- 4. Matters arising** still awaiting confirmation that Japanese Knotweed on Mill Road has been removed satisfactorily. Suggestions for new, witty dog waste signs required. Councillors to think about this.
- 5. Correspondence** an invoice for £20 in respect of the Parish Council's annual membership of the Playing Fields Association was approved for payment.
- 6. Finance** DW referred to his email of 11 December 2018 regarding the Parish Council precept for 2019. He noted that the precept had remained at the same level since 2015. If it remained unchanged for 2019, then the amount received by the Council would be £7399.56 which was £53.62 lower than 2018 due to the loss of the Revenue Support Grant. An increase of 0.75% (Band D property rise to £27.01) would bring in £7453.18, the same as last year. An increase of 2% (Band D £27.35) would bring in £7547.55.  
The Council discussed the merits of leaving the precept at the existing level or increasing it by 2%. It was decided by a majority vote to not increase the precept for 2019, although it was noted that an increase may be required next year.  
DW to complete the required paperwork accordingly and pass to JMc.

Finance	Balance of accounts, Receipts Received, Payments to be made.			
Receipts	Date	Balances of Accounts	Amount	Totals
	4 – Jan	Main Account	£7,529.98	
	4 – Jan	Community Benefit	£14,754.04	
	4 – Jan	CIL	£11,728.66	
N.B. This Total includes committed amounts to previous unpaid CIL/CBF awards				£34,013.28
		Main Account		
	Date	Receipts	Amount	Totals
	12- Nov	Transfer	£1,320.00	
		CBF Fund		
	12- Nov	VAT Return	£871.78	

# ALPINGTON WITH YELVERTON PARISH COUNCIL

## Minutes of the Meeting

held on Monday 7 January 2019 at 7.30pm at Alington Village Hall

		CIL Account		
	12- Nov	VAT Return	£2,053.40	
		Total Receipts		£4,245.18
Payments		Main Account		
Date	Cheque No	Payable to	Amount	Totals
12- Nov	INT TRNS	VAT	£871.78	
12- Nov	INT TRNS	VAT	£2,053.40	
16- Nov	INT TRNS	PKF Little John	£240.00	
16- Nov	INT TRNS	Came and Co	£1,867.42	
16- Nov	INT TRNS	J Lain	£35.98	
18- Dec	INT TRNS	HMRC	£104.00	
18- Dec	INT TRNS	E Havers Salary	£481.75	
18- Dec	INT TRNS	SNDC	£871.78	
		Total Payments		£6,526.11
		CIL Account		
12- Nov	INT TRNS	Transfer	£1,320.00	
28- Nov	INT TRNS	Anglian Demolition	£552.00	
		Total Payments		£1,872.00

- 7. Planning** Item taken earlier in agenda to accommodate Mr Long who attended the meeting to discuss his application for a Certificate of Lawful Use in respect of his Company's use of various buildings at Hill Farm for storage. It was noted that there had been three objections to this application lodged with SNDC. Mr Long gave some background information to the application. He informed the meeting that the Company had an annual turnover of £60,000 from the storage rental business on this site and that no manufacturing was carried out on the site. He could not confirm exactly what was stored on the site by the persons who rented storage space although he did not believe dangerous items were stored there. He advised that over the past 10 years only 6 articulated lorries had been to the site. He confirmed that it was not intended to escalate the business or intensify the traffic to the site in the future. He advised that the purpose of the application was to legitimise the business carried out on the site. The Councillors asked various questions regarding health and safety considerations on the site. PC decision was to not object subject to conditions that there be no intensification in traffic and that the Company (Anglia Storage Limited) adhere to Health and Safety regulations and oversee the type of goods stored on site. Mr Long left the meeting.

Application Ref.	Address and Proposal	P/Council Decision	S/Norfolk Decision
<b>2018/1834</b>	Black Barn Farm, Mill Road, Alington, NR14 7PQ Variation of conditions 2 – plans, 4 – opening hours, 5- no outside storage, 6- hedge planting, 7 – external cladding, 9- surface water drainage, 14- external lighting and 17- boundary treatments of permission 2017/2910	Refused	Approval with Conditions

# ALPINGTON WITH YELVERTON PARISH COUNCIL

## Minutes of the Meeting

held on Monday 7 January 2019 at 7.30pm at Alington Village Hall

<b>2018/2255</b>	Fortune Paddock, Wheel Road, Alington Proposed conversion on ancillary Game Farm building to Holiday accommodation	Approved	Approval with Conditions
<b>2018/2351</b>	Alington Cottage, Nichols Road, Alington Change of use of land to use as garden	Approved	Approval with Conditions
<b>2018/2056</b>	Land north of 2 Gilbert Close, Church Road, Alington Demolition of garage and erection of dwelling	Refused	Refused
<b>2018/2409</b>	Michalemas House, Burgh Apton Road, Alington, NR14 7PG New dwelling and garage (revised submission for plot 4 only to increase garden size from planning consent 2015/2464)	Refused	Pending
<b>2018/2707</b>	Buildings at Hill Farm, Framlingham Earl Road, Yelverton. NR14 7PD Certificate of Lawful use for existing storage and distribution of goods and materials in accordance with class B8	Pending	

- 8. Reports from the County Councillor and District Councillor** VT had circulated a report prior to the meeting. He advised that parishioners could take Christmas Trees and old Christmas tree lights to the local recycling centre. Some wrapping paper could be recycled.

There was also a discussion regarding the Parish Council website which was not currently working. VT advised that SNDC IT team was currently working on combining its and Broadland Council's websites. It was agreed that it would be worthwhile looking into setting up a new, independent website for the Village.

- 9. Garrick Field Monthly Inspection Report** It was agreed that Tony Gotts should trim the hedge at Garrick Field for the cost of £50. This would be done once the ground was hard enough for the tractor.

VT thanked JL for clearing up the Field after a recent Football match. It was agreed that EH should look into obtaining a recycling bin for the Field.

- 10. Play Area Monthly Inspection Report and update on proposed project** KG reported that the bark level was low in several places and action needed to be taken regarding this. The hedge bordering the area was overgrown. It was agreed that JL would check with the owner of the neighbouring property regarding their intention for the hedge before any work is undertaken.

KG also reported that the external safety review of the Play Area was due soon. It was agreed that if possible this should be delayed until after the anticipated work was carried out.

KG and DW were obtaining additional quotes for the Play Area renovation and extension project and also looking into how to obtain additional funding.

- 11. Village Pond – Monthly inspection Report (plus Pond Project)** Monthly Inspection Report and Pond Project

# ALPINGTON WITH YELVERTON PARISH COUNCIL

## Minutes of the Meeting

held on Monday 7 January 2019 at 7.30pm at Alington Village Hall

SS has circulated a Report prior to the meeting. She noted that National Power Networks had not yet trimmed back the tree branches next to the power cables. Also, there was some litter underneath the liner of the bin - will check and remove next litter pick if still there then.

JMc reported on progress on clearing mud from the centre of the Pond. There were practical issues that meant it would not be possible to dispose of the mud on the field behind Hill House. JMc to inform Mr and Mrs McColl . John Broome had not yet submitted a quote for this work although he had visited the site. Anglian Demolition had provided a further quotation. Without being able to dispose of the mud on a nearby farmers field, the cost could be prohibitive. No further progress can be made until a way forward is found.

- 12. Emergency Plan** LT outlined work undertaken so far by LT and SS. The letter and questionnaire to residents had been agreed and printed by JMc. It was agreed this would be delivered week commencing 14 January by the Councillors. JMc will set up a mailbox by the Village Hall for responses. Alternatively questionnaires may be returned to LT and SS or be email to the Parish Clerk.

LT and SS will carry out an initial analysis of the responses

- 13. Speeding and parking issues and speed camera** JMc and SS moved the speed camera to a new location on Bergh Apton Road on 6 January. JMc downloaded three months data from the camera and will attempt to produce graphs from this.

- 14. Village School** DW reported that he had a meeting with the School. The School were happy to host the Annual Parish Meeting. DW to confirm the date of 18 March with the School. Some parents had complained about speeding cars. It was suggested that the speed camera data should be put on the Village website once this was set up. The School would like to make contact with the Respite Centre. LT advised they would welcome this.

- 15. Village Hall** DW reported that he had attended the last meeting. The VHC had agreed to a 15 metre extension of the Play Area. They had thanked the Council for the CBF grant for the resurfacing of the VH car park. The next meeting of the VHC was 28 January and the AGM was on 29 April.

- 16. Rangers** there had been no feedback from the Rangers so it was unclear whether any of the items the PC had raised had been addressed. JMc will ask EH to chase this and copy in Barry Stone.

- 17. Fuel Oil Bulk Buying Scheme** IG advised that he had bought bottled gas through the scheme at a cost saving.

- 18. Other Matters for consideration for future agendas** EH to confirm PC meeting bookings for 2019 with Village Hall.

- 19. Next Meeting to be held Monday 4 March 2019**

**ALPINGTON WITH YELVERTON PARISH COUNCIL**  
**Minutes of the Meeting**  
**held on Monday 7 January 2019 at 7.30pm at Alington Village Hall**

The meeting closed at 9.55 pm