

Alpington with Yelverton Parish Council

Invitation to Tender for Grounds Maintenance Works

Tenders are invited from individuals or companies able to carry out the following services in the Parish:

Grass cutting, strimming, pruning, hedge trimming and tidying including removal and appropriate disposal of all arisings. You must have your own transport, equipment, tools, etc and be available to keep on top of demand especially in peak growing time. Whilst the frequency table below is estimated and could be variable, this will be dependent on growing conditions during the seasons. The Parish Clerk may contact you to ask for an additional cut or to change the frequency if necessary. The objective is to keep the Parish Council-maintained areas in good order and tidy.

The scope of work does **not** include grass cutting to the main Garrick Field or Village Hall field. You will be required to have Public Liability Insurance cover of £5m and provide a valid certificate for the duration of the contract.

The contract will be let to a single contractor for a period of 12 months commencing 1st January 2022. Annual renewals can be negotiated subject to performance and feedback.

Please submit your price using the following table, inserting your rates into the blank spaces.

Area and Activity	Estimated Annual Frequency	Amount £ per cut/trim
Children's Play area (behind village hall) <ul style="list-style-type: none">cut grass, strim edges around swings etc	10	£
<ul style="list-style-type: none">hedge trim at back of play area	4	£
Bus stop (Church Road opposite Alberta Piece) <ul style="list-style-type: none">cut grass, strim edges (This is currently done by a neighbour and may not be required yet, but please price in case this is required in future)	10	£
Pond <ul style="list-style-type: none">cut grass, strim edges (This is currently done by a neighbour and may not be required yet, but please price in case this is required in future)	6	£
Garrick field <ul style="list-style-type: none">cut grass amongst trees and strim edges around trees in Millennium Wood	2	£

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Church Loke (access track to Garrick Field)		
<ul style="list-style-type: none"> cut grass, strim edges 	6	£
<ul style="list-style-type: none"> hedge trim, including overhang 	4	£
Village Hall		
<ul style="list-style-type: none"> cut grass and strim frontage of VH and sides of car park 	10	£
<ul style="list-style-type: none"> trim hedge at front of car park 	4	£
Footpath – St Mary’s Close to Wheel Road		
<ul style="list-style-type: none"> Strim nettles etc on edges of path and any occasional overhanging obstruction (hedges are responsibility of homeowners, but sometimes PC needs to intervene) 	3	£

Your prices will be exclusive of VAT and valid for the whole of 2022. This schedule will be used as the basis for valuing completed works. Invoices may be presented to the Clerk on a monthly basis and will be paid promptly.

Please return your completed pricing schedule along with your details, names of 2 referees and capability statement confirming that you have the skills, experience and equipment to fulfil this 12-month contract. Tenders (Priced schedule plus the information listed above) to be returned by 26th November to clerk.alpington@gmail.com
 Any queries or site visits can also be addressed to the Clerk on the email address above. Successful bidders will be notified by 13th December 2021.

Name of Tenderer

Authorised Signature

Date