

# ALPINGTON WITH YELVERTON PARISH COUNCIL

## Minutes of the Meeting

held on Monday 17<sup>th</sup> May 2021 at 7.30pm at Alington Village Hall

**Present:** Jeremy McNulty (JMc) (Chairman), Susan Stacey (SS) (Vice Chairman), John Lain (JL), Ivan Green (IG), Louise Taylor (LT), David Whitehead (DW), John Fuller (JF) (District Councillor) and 1 member of the public.

This meeting was quorate.

**Action**

### 1. Appointment of Chairman

IG nominated JMcN for role as Chair, seconded by DW and duly accepted. Councillors gave their thanks and appreciation to Jeremy for his role as Chair in the past years.

### 2. Appointment of Vice Chairman

LT nominated SS, seconded by JMcN and accepted.

### 3. Register of Interest

All Councillors to complete Register of Interest and return to Clerk. Councillors confirmed there were no pecuniary or non-pecuniary interests to report. The Code of Conduct was agreed by Councillors. The Standing Orders will be reviewed by IG, SS and LMcN and a revised copy circulated for approval.

**LMcN**

### 4. Apologies of absence

Were received and accepted from County Councillor Kay Mason Billig

### 5. Minutes of AGM held on 20 July 2020

Were proposed by DW, seconded by SS and agreed by all. JMcN to sign off. All actions have been completed.

### 6. Minutes of meeting held on 1 March 2021

Were proposed by LT, seconded by DW and agreed by all. JMcN to sign off.

Actions carried forward:

Broken stiles, IG pursuing with SNDC

Funding for Platinum Jubilee Village celebration

Sandbag storage for emergency plan flooding risk

Quarterly update on Community website hits

Sorting of historic PC files

**IG**

**JF**

**JMcN**

**LMcN**

**LMcN**

### 7. Reports from District and County Councillors and Parishioner questions

JF advised that the South Norfolk Village Clusters Housing Allocation Plan showing preferred development sites will be published w/c 24 May '21. Sites will have a capacity constraint of 20-40 homes. Alington, Yelverton and Bergh Apton form a Village Cluster. Brownfield sites are preferred. In addition, each parish can build a further 3 homes outside of the Plan zone to promote self builds.

All Councils across Norfolk have seen an increase in COVID cases over the past week but there is significantly less impact in Norfolk than many other counties.

JF also advised that the Poringland Community Centre is now closed as a COVID vaccine centre as it is needed for its usual activities.

JF left the meeting at 19:58

JMcN updated in KMB's absence that future issues on her radar are solutions to flooding, improving safety and traffic flows on the A146 and B1332 and tackling speeding through our villages.

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### 8. Finance

Financial Standing Orders. Agreed by all.

Responsibilities of Parish Council. Agreed by all. LMcN to note that the village sign will be maintained by the PC. LMcN

Asset Register. Agreed by all.

Audit. Agreed by all at 20.09.

Community Benefit Fund. In July we will receive a further payment from the Solar Farm. The campaign to invite applications for funding will run in the Autumn. JMcN explained that the Community Infrastructure Levy (CIL) money recently received will also be included in this campaign but that slightly different criteria are applied when considering funding applications using this money.

Balance of Accounts. See below.

Finance: Balance of accounts, Receipts received & Payments made			
Main Account			
Date		Amount	Totals
28 Feb 21	Balance b/f	£5,613.26	
	<b>Receipts</b>		
8 April 21	VAT return	£368.64	
28 April 21	CIL payment	£3,367.22	
30 April 21	Precept	£4,046.00	
	<b>Total receipts</b>		<b>£7,781.86</b>
	<b>Payments</b>		
1 Mar 21	HMRC PAYE L McNulty	£34.80	
8 Mar 21	NALC Training course	£30.00	
10 Mar 21	NALC Subscription	£138.13	
22 Mar 21	NALC Training course	£30.00	
31 Mar 21	Salary L McNulty	£210.72	
6 April 21	Ashfords	£252.00	
14 April 21	VAT return to CBF a/c	£10.65	
28 April 21	CIL payment to CIL a/c	£3,367.22	
29 April 21	HMRC PAYE L McNulty	£34.60	
29 April 21	Salary L McNulty	£156.03	
5 May 21	Ashfords	£252.00	
	<b>Total payments</b>		<b>£4,507.15</b>
16 May 21	Balance c/f	£8,887.97	

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CBF Account			
Date		Amount	Totals
28 Feb 21	Balance b/f	£14,421.55	
	Receipts		
14 April 21	VAT return from main a/c	£10.65	
	Total receipts		£10.65
	Payments		
8 Mar 21	Bowls club	£95.00	
12 April 21	Pond life safety aid	£281.62	
5 May 21	Life safety aid brackets	£12.19	
10 May 21	1 <sup>st</sup> Alington Brownies	£817.75	
	Total payments		£1,206.56
16 May 21	Balance c/f	£13,225.64	
<i>N.B Balance c/f includes a maximum committed spend of £4,748.29 to unpaid CBF awards</i>			
CIL Account			
Date		Amount	Totals
28 Feb 21	Balance b/f	£0.00	
	Receipts		
28 April 21	CIL transfer from main a/c	£3,367.22	
	Total receipts		£3,367.22
	Payments		
	none	£0.00	
	Total payments		£0.00
16 May 21	Balance c/f	£3,367.22	

### 9. Planning Applications

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Application Ref & Date	Address and Proposal	P/Council Decision	S/Norfolk Decision
2019/1593	Land South of Burgate Lane, Poringland Outline planning application for the erection of up to 98 residential dwellings including 5 live/work units, structural planting and landscaping and a sustainable drainage system (SuDs) with a vehicular access point from Burgate Lane. All matters reserved expect means of access.	Refused	Refused Likely to go to appeal
2020/2335	Land East of the bungalow, Loddon Road, Yelverton Change of use of amenity land to residential Romany Gypsy site. Erection of dayroom, store/workshop building and hard standing for mobile home and touring caravan.	Refused	Refused
2020/2055	Agricultural Building North of Church Meadow Lane Alpington Norfolk Notification for prior approval for a proposed change of use and associated building works of agricultural building to 2 new dwelling houses (QA &QB)	Refused	Pending
2021/0266	Boundary Farm Framingham Earl Road Yelverton NR14 7PD Erection of new farm buildings. Turning and parking for agricultural vehicles. Diversion of footpath.	Approved	Pending
2021/0630	Plot 3 Cherrywood Alpington Norfolk Erection of bungalow	Approved	Approval with conditions
2019/1027	Dairy Farm Reeders Lane Alpington NR14 7NW Variation of condition 2 amended design of permission	Approved	Pending
2019/1028	Dairy Farm Reeders Lane Alpington NR14 7NW Minor alterations to listed building consent	Approved	Pending
2021/0792	Michaelmas House Bergh Apton Rd Alpington NR14 7PG Erection of bin store, log shed, greenhouse and a garden shed. Also to add new boundaries	Pending	Pending

### 10. Reports

#### Village School

DW updated that the school would like to be involved in supporting the Plant a Tree for the Queen's Jubilee. Options include replacing any lost trees on the Garrick Field and a new tree area on the land behind the Village Hall subject to engagement with the VH Committee. LT suggested that we should commemorate the planting with a plaque.

The school would also like to join up with the PC for any celebrations to mark the Queen's Jubilee. LT and SS will email the school secretary to kick off this project. DW advised that the school are heavily involved in environmental projects and are interested in a combined litter pick in 2022 with the PC.

The school's Enchanted Walk is taking place 29 May and DW will suggest that the school publicise this on the Community Website.

JMcN noted that increased collaboration between the school and the PC may produce a candidate for the PC vacancy

LT/SS

DW

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### Village Hall Committee

Use of the VH is picking up with the easing of lockdown restrictions. The pre-school group would like to increase their usage Monday - Wednesday but this would require existing users in the afternoon to start later.

DW advised that he is seeking alternative quotes for the VH goal nets but that it is difficult to compare the quality of products on offer. DW will speak to David Bracey in July when he carries out the H&S check on the Play Area to establish whether the goals are able to have permanent nets in place.

DW

### Tree Warden

LT reported that the Annual Tree report had been circulated to Councillors. The coppicing of the Millennium Wood has been beneficial with new growth in evidence. Some trees in the MW are showing evidence of damaged bark likely caused by muntjacs, these may not recover and will be monitored. The Yelverton Oak is now registered as a veteran tree. A Parishioner has expressed concern about overhanging branches into his garden following the loss of a dog to acorn ingestion. A site visit has been undertaken by SNDC conversation who advised that the tree is irreplaceable and needs to be protected. A TPO will now be registered on the tree. LT advised that the last tree survey for this tree was in 2015. LT will obtain quotes for a new survey which may enable minor works on the tree to be carried out. There is the potential for the survey to be financed from the CBF budget.

LT

### Play Area Monthly Inspection

DW advised that David Bracey will undertake the H&S check in July. JMcN asked for DB's advice on how to best to protect children from running into swings. JMcN commented that some village play area installations had opted for a hardstanding surface around their basketball hoops. This has been raised as a shortfall by users of our basketball hoop. JMcN advised that the Play Area is a well-used and appreciated facility and with CBF and CIL money available there is an opportunity to improve the basketball area and put in additional equipment. DW will explore this in more detail. It is expected that the Village Hall Committee will make an application for extending the tarmac area of the car park. It was noted that this would also provide a safer space for the teenagers that like to come to the Village Hall car park to skateboard as its further away from the road

DW

DW

### Garrick Field Monthly Inspection

JL advised that the Church Loke needs a grass and hedge cut as it is overgrown. LMcN will speak to Kevin Parfitt to ensure that this is carried out.

LMcN

DW advised that Vic Thompson is available for a mediation session between Mr and Mrs Moon and YFC on the matter of footballs going into the Moon's garden. DW is waiting on date availability from YFC. JMcN recommended contacting Jeremy Petch, Chairman of YFC to move this forward. All options will be tabled and worked through to find an agreed workable solution. JMcN thanked DW for his efforts to get this matter resolved.

### Village Pond Monthly Inspection

SS report had been previously circulated to Councillors. Most of the saplings planted have taken, the six that were looking suspect have been reelected in and will be monitored. The life safety aid has been installed. The geese are still present on the pond as Norfolk Wildlife Rescue were unable to collect them all. Going forward, with

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the reopening of Men's Shed, work can begin on a prototype duck house and a Deep Water Sign. To encourage people not to feed bread to the ducks it has been suggested that a duck food dispenser or storage box could be included as part of the pond project.

JMcN has still to speak to Gary Overland as a starting point to improving access to the seating area around the pond. JMcN raised that planting on the far bank close to the water would be beneficial to make the pond more attractive. SS advised that a suitable wildflower seed mix could work. There is a vision that knowledgeable green fingered parishioners could form an ongoing team of volunteers to maintain the overall look of the pond. This will be raised at the APM. JMcN confirmed that he has spoken with Philip Green to assess the matter of rushes growing on Mr MacColl's land as these need to be cleared.

SS

JMcN

### 11. Parish Projects – Emergency Plan

LT advised that the Covid-19 volunteers' response under the Plan had been stood down in March 2021 following the easing of lockdown. It is accepted that whilst we still need to find a suitable place to store sandbags our villages are not at high risk of flooding. The plan needs to be signed off and returned and it was agreed that subject to no comments being received within one week LT would return this to SNDC.

LT

### 12. Highways – speed camera, parking, roadworks etc

Speed camera results have been circulated. The new WigWag sign on Church Road will be used as a camera fixing point in both directions. Poringland Police have been made aware of the speeding issue on Mill Road and will be carrying out their own speed check. LMcN will check to see if this has been carried out and ask to see the results if possible. Together with Bergh Apton PC we will lobby Kay Mason Billig for funding to have gateway signage installed on Mill Road.

LMcN

LMcN

### 13. A.O.B.

A parishioner requested that the PC register The Wheel Of Fortune as an Asset of Community Value recognising that it doesn't commit us to anything. Should it come up for sale the community would be able to consider purchasing it. Whilst we have a village hall it is not available to parishioners on four mornings and the WOF could be an alternative village centre. It is well used for events now and it would be a shame to lose it because we had not registered and given ourselves 6 months to make a decision. It was agreed that the PC would research this to fully understand what it means and discuss with the landlords as JMcN had heard that registering pubs as Community Assets could potentially deter future buyers.

LMcN

JMcN

It was agreed that the Annual Parish Meeting would be held 6 September and the Parish Council meeting moved to 4 October. The format of the APM will be a marketplace set up with invitations sent out to the village clubs and societies (DW has a list of VH user groups). LT and SS will set up a working party to take this forward.

LT/SS

LMcN

JL requested that the 30mph speed limit be moved to the Water Tower on Framingham Earl Rd to make the approach into the village safer. JMcN added that it would also be safer if the 30mph speed limit on Wheel Road was moved further back too. JMcN will raise this with Kay Mason Billig.

JMcN

### 14. Next meeting to be held 5 July 2021.

Meeting closed at 21:27

