

# ALPINGTON WITH YELVERTON PARISH COUNCIL

## Minutes of the Meeting

held on Monday 5<sup>th</sup> September '22 at 7.30pm at Alpington Village Hall

**Present:** Jeremy McNulty (JMc) (Chairman), Susan Stacey (SS) (Vice Chairman), Louise Taylor (LT), John Lain (JL), Ivan Green (IG), David Whitehead (DW), District Councillor John Fuller and 2 members of the public.

This meeting was quorate.

### 1. Apologies of Absence

County Councillor Kay Mason-Billig

### 2. Declaration of Business and Pecuniary Interest

IG declared a non-pecuniary interest in planning application 2022/1453 as he is a neighbour.

### 3. Minutes of the meeting held 11 July 2022

Were proposed by SS, seconded by LT, and agreed by all. JMcN to sign off.

#### Actions

JL will continue to chase up the church gate hinge works

JMcN will ask Gary Overland for an update on all outstanding jobs in the Parish including dealing with the Japanese Knotweed on Mill Road (Job ref. 900210704)

### 4. Reports from the District and County Councillors, Correspondence and Parishioners' questions

JF advised that South Norfolk DC and Broadland DC have completed on the purchase of their new joint premises on Broadland Business Park. The smaller footprint and running costs the new building will enable the Councils to freeze Council tax next year.

The VCHAP process is running late due to the number of sites put forward for consideration. It is expected that the consultation period will open in the next few weeks. **Post meeting note:** JF has since updated that the consultation process is likely to open Nov-Dec '22.

JF left the meeting at 7:45

LMcN confirmed that the 2021-2022 accounts have been signed off by the external auditors.

Our insurance broker Gallagher, requires us to calculate any uplift in our sums insured considering inflation and rebuild/demolition increases, to enable them to prepare our insurance renewal quote. IG will advise on the RICS recommended increase for buildings and LMcN will ask the FC and VH if they wish to increase their buildings sum insured by this figure. We will recommend that all parties increase their non-buildings items by the July inflation figure of 10.1%. LMcN will update Gallaghers once the FC and VH respond.

A repair has been carried out to a loose handrail at the play area following an email from a parishioner

AYPC are winners of the SNDC Litter Pick prize draw for which we will receive £200 in addition to the £20 for taking part. It was agreed that the prize money would go towards the Platinum Jubilee bench and trees.

There has been a request that the dog bin on the Garrick Field adjacent to the pavilion be moved further away from the boundary of a neighbouring garden. JMcN to investigate this with JL to see if it can be moved when the ground is softer.

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### 5. Finance

Finance: Balance of accounts, Receipts received & Payments made			
Main Account			
Date		Amount	Totals
10 July 22	Balance b/f	£7,305.85	
	<b>Payments</b>		
22 July 22	Top Garden Services	126.00	
22 July 22	Top Garden Services	180.00	
22 July 22	Top Garden Services	126.00	
1 Aug 22	Clerk salary and expenses	221.60	
4 Aug 22	Ashfords	259.50	
11 Aug 22	David Bracey Health and Safety	180.00	
30 Aug 22	Clerk salary and expenses	220.60	
4 Sept 22	Ashfords	259.50	
4 Sept 22	PKF Littlejohn	240.00	
			<b>£1,813.20</b>
	<b>Receipts</b>		
18 July 22	Winkworth	100.00	
28 July 22	VAT reclaim	570.99	
			<b>£670.99</b>
4 Sept 22	Balance c/f		<b>£6,163.64</b>
CBF Account			
Date		Amount	Totals
10 July 22	Balance b/f	£9,491.45	
	<b>Payments</b>		
11 July 22	S Stacey Platinum Jubilee	55.45	
11 July 22	NCC Highways pond footpath	1,173.89	
			<b>£1,229.34</b>
	<b>Receipts</b>		
27 July 22	Solar Farm	11,159.13	
29 July 22	VAT reclaim	1,615.56	
			<b>£12,774.69</b>
4 Sept 22	Balance c/f	£21,036.80	
<p><b><i>NB Balance c/f includes a maximum committed spend of £1,654.50 to unpaid CBF awards shown below leaving £19,382.30 unallocated</i></b>  <b><i>£699.49 village hall goal posts/nets</i></b>  <b><i>£1,863.84 pond project</i></b>  <b><i>£320.51 Jubilee celebrations</i></b></p>			

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CIL Account			
Date		Amount	Totals
10 July 22	Balance b/f	£3,367.22	
4 Sept 22	Balance c/f	£3,367.22	

### 6. Planning Applications

Application Ref.	Address and Proposal	P/Council Decision	S/Norfolk Decision
2020/2335	Land East of The Bungalow Loddon Road Yelverton Norfolk Change of use of amenity land to residential Romany Gypsy site. Erection of dayroom, store/workshop building and hard standing for mobile home and touring caravan. <b>Appeal submitted</b>	Rejected	Rejected
2021/1030	East View Back Road Yelverton NR14 7GF Demolition of existing dwelling and structures and replace with 2 storey dwelling with attached garage and annexe, including relocation of existing access.	Approved	Approved
2022/0048	Land South of Loddon Road Yelverton Norfolk Erection of agricultural building.	Rejected	Pending
2022/0088	7, 9, 15, 17 Wheel Road and Saffron House Nichols Road Alpington NR14 7RX Change of use of agricultural land for garden use for the following properties: 7, 9, 15,17 Wheel Road and Saffron House, Nichols Road, Alpington.	Approved	Approved
2022/1453	Land north of Mill Road Alpington Norfolk Development for four residential bungalows and detached garages together with a new access road and biodiversity area.	Rejected	Pending
2022/1459	7 Church Meadow Alpington Norfolk NR14 7NY Erection of two storey front extension with porch and external alterations.	Approved	Pending

### 7. Highways

The data from the August speed camera has been prepared and will be circulated and sent to Matt for publishing on the website.

### 8. CBF

This year's timetable for applying for CBF funding will be the beginning of October until the end of November with decisions shared at the January Parish Council meeting. *JMcN* will circulate an updated poster for sign off, to be displayed on PC and Wheel of Fortune notice boards. Matt will be asked to publish this on the website and previous applicants

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and local organisations will be made aware LMcN. As always, any urgent requests for funding can be made outside of these dates.

### 9. Community Website

There has been no response to the request for any photographs taken at the Platinum Jubilee weekend to be sent to the Parish Clerk. LMcN will ask Matt to repost the request.

### 10. Reports

#### Tree Warden

LT reported that there is a half-fallen tree on the Wheel Road to Driftway footpath which will be raised with NCC Highways to make the landowner aware. It was agreed that we will not put a specialist mulch around the Veteran Oak as this type of treatment has low benefit and we are also unable given the tree's position, to mulch around the circumference of the tree's canopy.

#### Village Hall Committee

Next year is the 100-year anniversary of the VH who are planning a celebration of the event. They would also like to improve the kitchen area and are investigating what grants maybe available, also possibly a CBF award. It was broadly agreed by the Committee that a Platinum Jubilee bench and trees could be sited at the far end of the VH field. There were mixed views about any siting of fitness equipment on the VH field or the need for the equipment. SS will send the 2022 CBF poster to the VH secretary and ask for it to be distributed to the VH user groups

#### Village School

DW has a face-to-face meeting with the Headmistress on 13 September. The school are keen to apply for CBF/CIL funding. DW will discuss the criteria for funding and find out what projects they are hoping to take forward. DW will ask how many children are on roll and for a breakdown of whether living in or out of the Alpington/Yelverton parish. DW will also ask if they have some photos of their cake and crown competition to include in the overall Jubilee memorabilia.

#### Play Area Monthly Inspection

The annual inspection, including the Cottontails outdoor space and the Garrick Field has been completed and the report shared amongst Councillors. Cottontails have improved their outside area and may choose to install artificial grass; a request for CBF funding is likely. The dry weather has resulted in the grassed areas under the play equipment deteriorating. It was agreed that these will be repaired with additional soil and fresh seed applied to make good. The report listed other equipment repairs to monitor which will be undertaken by a PC working party. DW will aggregate the existing signs for the play area. The basketball net needs replacing, DW will order this. JMcN updated that to tarmac under the basketball area would cost c£3k, another option is to slab the area costing c£1.7k. DW will ask David Bracey for his thoughts on the suitability of this surface. DW will also look at options for the VH field goal in line with David Bracey's pointers on suitability.

It was agreed that due to the challenges of finding a suitable site, the potential lack of support from parishioners and the nearby fitness equipment for use at Bergh Apton that we would not proceed with any installation of fitness equipment in our parish. Our focus will remain on improving and maintaining our play area.

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### **Garrick Field Monthly Inspection**

DW will send the Football Club David Bracey's report as it includes recommendations for keeping the area around the pavilion tidier. JMcN updated that Mr Gotts is unable to undertake the trimming of the perimeter hedging but has contacted an alternative contractor who he is meeting onsite this week. The Millennium Wood has been strimmed and cut back by Top Gardening Services. JL advised that we are likely to lose a few younger trees due to the hot weather.

### **Village Pond Monthly Inspection**

SS report has been circulated to Councillors. In summary there is a need trim back some trees along the left-hand edge, possibly in December to retain a path to the far bank. The grass and surrounding area continue to be maintained by a parishioner and there has been a concerted effort by others to reduce the amount of bullrushes present. The responsibility for the memorial bench will be taken on by the Parish Council. An annual donation will be made to the PC until the trust fund is spent. LT will speak with a neighbour to see if he is able to carry out a temporary repair on the bench.

## **11. Parish Projects**

### **Pond**

Once the work to create a 5m length of footpath (pedestrian refuge) is completed by NCC Highways, further enhancements to the pond frontage can be scoped out and parishioners will be invited to comment on ideas. JMcN updated that the adjacent field still needs clearing of weeds and making good after the field was used to take the mud from the pond. JMcN is meeting with a contractor this week to agree a cost and plan of action.

### **Other initiatives**

LMcN updated that with the water shortage the cleaning of the bus shelter has been postponed until we have had some significant rainfall.

LT has asked Men's Shed to look at the village sign which has shrunk and separated into two parts.

Meeting closed at 21:23

Signed by Chairman 7/11/22

