

**ALPINGTON WITH YELVERTON PARISH COUNCIL**  
**Minutes of the Parish Council Meeting**  
**Monday 6<sup>th</sup> November '23 at 7.30pm at Alpington Village Hall**

**Present:** Jeremy McNulty (JMcN) Chairman, Sue Stacey (SS) Vice-Chairman, Ivan Green (IG) John Lain (JL), David Whitehead (DW) and two members of the public.  
This meeting was quorate.

**1. Apologies of Absence**

County Councillor Kay Mason-Billig, District Councillor John Fuller and Barry Gelder

**2. Declaration of Business and Pecuniary Interest**

None

**3. Minutes of Meeting held 4<sup>th</sup> September 2023**

Were proposed by DW seconded by SS and duly signed off

**Actions**

The church gate latch work has not been completed. LMcN will continue to speak to the person concerned to see when he will be able to repair it.

A response surrounding the closure of Wensum Lodge has been received from KMB and been forwarded to the parishioner who raised the matter.

NCC Highways has confirmed it will reinstate the H bar at the school crossroads which was lost when the road was resurfaced. LMcN to monitor

Framingham Earl PC are chasing NCC Highways for a response on the installation of a convex mirror to improve visibility at the 90-degree bend at Aldiss Farm Shop on Burgate Lane.

**4. Reports from District and County Councillors and Parishioners' questions**

Nothing received from JF, KMB confirmed that the speed limit reduction on A146 Hellington corner to 50mph is in progress

**5. Correspondence**

We will be supporting Thurton PC on their initiative to lobby for improved road safety on the A146 and for more logical diversions through surrounding villages when the A146 is closed.

Wensum Print have been instructed to make new signage for the play area.

Framingham Earl Road reinstatement of verges has been completed and the job closed.

NALC has advised that all PC's need to have a biodiversity report in place. A draft check list and policy will be provided by NALC to support this undertaking. This was considered by the PC at this meeting. In summary we recognise that we already have biodiversity initiatives in place and will formalise these and include any new thinking for the PC sign off. LMcN/SS

The contract for TOP Maintenance is due for renewal. JMcN proposed and DW seconded that we continue to employ their services. We will ask for the cut of the Church Loke to be reduced to once a month. LMcN

LMcN has offered to fill a vacancy on the Alpington Fuel Allotment committee. Proposed by SS and seconded by IG. JMcN will make the committee aware

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**6. Finance**

<b>Finance: Balance of accounts, Receipts received &amp; Payments made</b>			
<b>Main Account</b>			
<b>Date</b>		<b>Amount</b>	<b>Totals</b>
<b>2 Sept 23</b>	<b>Balance b/f</b>	<b>£4,379.82</b>	
	<b>Payments</b>		
4 Sept	Ashfords	272.47	
7 Sept	TOP Maintenance	342.00	
7 Sept	TOP Maintenance	288.00	
7 Sept	TOP Maintenance	348.00	
18 Sept	Gallagher Insurance	2,985.08	
18 Sept	PKF Littlejohn external auditors	252.00	
29 Sept	NALC	75.00	
29 Sept	NALC	168.72	
30 Sept	Clerk salary and expenses	203.10	
30 Sept	PAYE	19.60	
2 Oct	Ashfords	272.47	
5 Oct	Web domain renewal	19.20	
11 Oct	Timber/Products play area	268.25	
13 Oct	Replacement dog bin	179.38	
17 Oct	Village Hall 2024 room bookings	126.00	
27 Oct	Clerk salary and expenses	183.40	
27 Oct	PAYE	37.80	
27 Oct	Maintenance bench/play area	82.59	
30 Oct	TOP Maintenance	444.00	
30 Oct	TOP Maintenance	354.00	
2 Nov	Ashfords	272.47	
			<b>7,193.53</b>
	<b>Receipts</b>		
4 Sept	Village Hall insurance	1,498.50	
4 Sept	Football Club insurance	419.25	
11 Sept	Football Club rent	509.71	
27 Sept	Precept	4,455.00	
29 Sept	VAT reclaim	319.01	
			<b>7,201.47</b>
5 Nov	Balance c/f		<b>4,387.76</b>

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CBF Account			
Date		Amount	Totals
<b>2 Sept 23</b>	<b>Balance b/f</b>	<b>£19,652.60</b>	
	<b>Payments</b>		
5 Sept	VH kitchen tiling	817.20	
			<b>817.20</b>
	<b>Receipts</b>		
4 Sept	VH kitchen refurb contribution	883.00	
4 Sept	VH kitchen tiling	681.00	
29 Sept	VAT reclaim	1,333.30	
			<b>2,897.30</b>
<b>5 Nov 23</b>	<b>Balance c/f</b>		<b>21,732.70</b>
<p style="color: red;"><b>NB Balance c/f includes a maximum committed spend of 21,732.70 to unpaid CBF awards shown below</b></p> <p style="color: red;"><b>£16,267.64 Pond project</b></p> <p style="color: red;"><b>£265.06 Jubilee celebrations</b></p> <p style="color: red;"><b>£5,200 Cottontails outside space enhancements</b></p> <p style="color: blue;"><b>£360.90 o/s vat reclaim will be allocated to pond project</b></p>			
CIL Account			
Date		Amount	Totals
<b>2 Sept 23</b>	<b>Balance b/f</b>	<b>367.22</b>	
	<b>Payments</b>		<b>0.00</b>
	<b>Receipts</b>		<b>0.00</b>
<b>5 Nov 23</b>	<b>Balance c/f</b>	<b>367.22</b>	

JMcN proposed that the Cottontails grant of £5,200 be withdrawn due to lack of progress with a plan and for the money to be reverted as unallocated. This was seconded by DW. LMcN will update Cottontails and ask them to reapply when they have a viable plan signed off by the Village Hall committee.

**7. Planning Applications**

Application Ref.	Address and Proposal	P/Council Decision	S/Norfolk Decision
<b>2023/1542</b>	Agricultural Building south of Avenue Farm Cottages Back Road Alington Norfolk Conversion of barn into a two-bedroom annexe	Approved	Pending
<b>2023/1543</b>	Agricultural Building south of Avenue Farm Cottages Back Road Alington Norfolk Conversion of barn into a two-bedroom annexe	Approved	Pending
<b>2023/1708</b>	Wheel Of Fortune Wheel Road Alington Norfolk NR14 7NL Erection of cabins x 2 (retrospective) for use as overnight accommodation in association with public house	Approved	Approved
<b>2023/1897</b>	Land North Of Mill Road Alington Norfolk	Refused	Pending

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	Development for four residential bungalows and detached garages together with a new access road and biodiversity area		
2023/2327	Land North Of Holly Cottage Church Meadow Lane Alpington Norfolk Erection of a single storey dwelling with attached garage. Siting of static caravan	Approved	Refused

**8. Highways – speed camera, parking, roadworks etc**

The speed camera data for October will be shared and published once available.

Thimble Cottage, the hedge has been reduced in width, the junction is still obscured but it appears the homeowner will do no more. We will keep a watching brief and ask BAPC to speak with the homeowner again JMcN. There will be no installation of a convex mirror.

**9. D-Day 80**

On Thursday June 6<sup>th</sup> 2024 around the country there will be D-Day 80 celebrations. Our village will host this at The Wheel Of Fortune. BG will speak to the landowner of the adjacent field about the siting of a bonfire there. Bonfires to be lit at 9:15pm with a prepared reading read out. The Hippy Chippy has been asked to supply fish and chips. There is no grant funding from SNDC. The organisation of the event should only need a light touch – suggested BG lead supported by three volunteers present at meeting.

**10. Reports**

**a) Tree Warden**

Pollarding of the hazels in the Jubilee Wood will be scheduled in for November (or when the leaves have dropped) together with some tree management around the pond.

**b) Village Hall Committee**

The installation of WiFi has been installed by Cottontails for their use.

The kitchen works have been completed and the committee has purchased new matching crockery and hope this will attract more bookings for events.

There will be a fund-raising quiz on 6<sup>th</sup> Jan 2024, SS will be the quizmaster and punch and mince pies provided.

JMcN asked if the VH would consider installing an accessible tap for a hosepipe connection for outside works. SS will raise at the next meeting

**c) Village School**

DW reported that the school has provided some dates for a meeting. DW will raise awareness of the D-Day 80 event with them.

**d) Play Area Monthly Inspection**

A working party has undertaken repairs and refurbished the VH bench. New signs are being ordered and the multiple old ones will be removed.

**e) Garrick Field**

The annual hedge trim work has been completed and the Jubilee Wood grass cut back. JMcN advised that there has been a request from SNDC to move the litter bin.

**f) Village Pond Monthly Inspection**

The monthly report has been circulated including a report from a meeting with Norfolk Wildlife Trust. They were very impressed with the wellbeing of the pond.

We are advised not to add anything to the pond, no fish, don't actively encourage the ducks, so no food dispenser as part of the pond project work but to keep the

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reeds in check. The hedge line trees should have a maintenance plan to ensure they do not grow any higher. This will ensure that they continue to provide the best habitat for smaller birds.

**Parish Projects**

**Pond**

We are waiting for two further contractors who have expressed an interest in the works to provide their costs. Once received we will apply for a grant from SNDC Pride in Place. This must be match funded and delivered by Dec 2024. If we are unsuccessful or do not receive sufficient funding we will apply for National Lottery funding.

The meeting closed at 20:46 Next meeting is on 8<sup>th</sup> January

**Minutes approved 8/1/24**

